

GUILDFORD COASTAL CRUISING CLUB

CONSTITUTION AND RULES

1 NAME

The Club shall be called 'The Guildford Coastal Cruising Club'.

2 CONSTITUTION

The Club is constituted for the sole benefit of its membership, and shall be managed by an Executive Committee for that purpose only.

3 OBJECTIVES

The objectives of the Club are:-

- a) to provide facilities for meetings, lectures, talks, and social intercourse of cruiser owners, their families, crews, and others interested in cruising.
- b) encourage members to become more proficient in boat handling, seamanship, and navigation.
- c) to promote rallies and any other activities incidental to cruising in yachts.

4 AFFILIATION

The Club shall be affiliated to The Royal Yachting Association.

5 MEMBERSHIP

5.1 Scope

All persons interested in cruising shall be eligible for membership, which shall be by subscription, paid annually.

5.2 Family Membership

A member's spouse/partner shall be accorded full membership of the Club and is entitled to all Club privileges.

5.3 Renewals

Renewals of existing membership shall be made on the approved form, and shall be signed by the member.

5.4 New Members

Applications for new membership shall be signed and submitted on the approved form. Approval shall be at the discretion of the Executive Committee.

5.5 Compliance with the Rules

Every member on joining the Club undertakes to comply with the rules of the Club and shall confirm so by signing an appropriate declaration when applying for membership.

5.6 Honorary Membership

The Executive Committee shall have the power to appoint up to five Honorary Members if at any time this should be considered desirable

5.7 Expulsion of Members

The Executive Committee shall have the power to expel any member who shall offend against the rules of the Club or whose conduct shall, in the opinion of the Committee, render them unfit for Club membership. Before any such member is expelled, the Hon. Secretary shall provide reasonable notice to attend a meeting of the Committee and shall notify the member in writing of the complaint(s) made. No member shall be expelled without first having an opportunity of appearing before the Committee and answering the complaints, nor unless at least two thirds of the Committee then present vote in favour of expulsion.

At least nine members of the Committee must be present at such a meeting.

No person whose membership has been terminated under this rule or who owes money to the Club shall be introduced by any other member as a visitor at any meeting of the Club.

5.8 Membership Records

A member's signature on his/her membership Application/Renewal form shall signify agreement to his or her membership details being held on a Computer Data Base. These details shall be held for the sole purpose of maintaining Club records and shall not be divulged to any other person or organisation without the express approval of the member or members concerned. A copy of an individual member's record held shall be made available on request to the member concerned.

6 SOCIAL MEMBERSHIP OF GUILDFORD ROWING CLUB

Membership of the Club includes social membership of the Guildford Rowing Club whose Committee and members have accorded members of the Club the privilege of using their premises at the Boat House, Shalford Road, Guildford, for social meetings.

Subject to the general licensing laws, members of the Club may purchase drinks and refreshments at the bar during the hours permitted by the rules of the Guildford Rowing Club.

7 GUESTS

Every member shall be permitted to introduce guests at meetings of the Club, with the exception of lectures held at the Guildford Rowing Club, subject to such restrictions and regulations as shall from time to time be made by the committee. Every guest shall be accompanied by the introducing Member, who shall be responsible for all liabilities incurred by, or on his/her behalf. A guest shall not purchase any drink or other refreshment at the bar of the Guildford Rowing Club.

8 PRESIDENT

The Club may elect a President at an Annual General Meeting for a term of three years. At the end of this term of office the President may not stand for immediate re-election. Any Club member is eligible for this position.

9 EXECUTIVE COMMITTEE

The affairs of the Club shall be managed by an Executive Committee herein after called 'The Committee', which shall consist of:-

- a) The President (ex-officio)
- b) Flag Officers

Commodore
Vice Commodore
Rear Commodore

c) Secretariat

Hon. Secretary
Hon. Membership Secretary
Hon. Treasurer

d) Committee Members - up to six.

Flag Officers should, where possible, be elected only from previous Committee Members.

The position of Hon. Secretary or Hon. Treasurer may also be combined with the position of Vice Commodore or Rear Commodore, in which case the number of the Committee may be made up to a total of twelve by the election of additional Committee Members.

10 ELECTION OF EXECUTIVE COMMITTEE AND TENURE OF OFFICE

a) Members of the Committee, as listed in rules 9(b), 9(c), and 9(d) above, shall be proposed, seconded, and elected at an Annual General Meeting to serve in place of retiring members.

b) Members so elected shall serve for a period of two years and shall then retire. After two consecutive years in office the Commodore shall not be eligible for immediate re-election to the Committee in any capacity except as President. All Committee members other than the Commodore shall be eligible for re-election to any position.

c) The Committee shall have the power to co-opt members to make up the total Committee number to twelve or to serve temporarily on sub-committees. Any Committee member so co-opted shall retire at the next Annual General Meeting but shall be eligible for re-election.

d) In the event of a vacancy arising between Annual General Meetings, the Committee shall have power to appoint temporary officers, except a President. Temporary officers so appointed shall retire at the next Annual General Meeting, but will be eligible for election.

11 MINUTES

All decisions of the Committee shall be duly recorded and, subject to their being accepted as correct at the next ensuing Committee meeting, shall be duly certified as such by the Chairman of the meeting. Such decisions shall constitute adequate authority to the Committee, jointly and severally, to act on behalf of the Club. Committee meeting minutes are to be preserved by the Honorary Secretary and are to be available for inspection by members on written request.

12 FINANCE

The operation of the Club shall be financed by subscription, and by the organisation of Fund-raising events as necessary to meet costs.

12.1 Financial Year

The Club financial year shall commence on 1st October and end on 30th September the following year.

12.2 Subscriptions

a) The Annual Subscription, payable in advance, shall fall due on the 1st October in every year and shall be such sum as shall be determined by an Annual or Special General Meeting of the Club. If the subscription of any member has not been paid by the succeeding 1st January the membership of that member shall be deemed to have lapsed.

b) An initial subscription paid during July, August or September will include membership for the next financial year.

12.3 Bank Account

The Committee shall have power to open a bank account or accounts, and cheques shall be signed by any two of the following:-

President
Hon. Treasurer
Hon. Secretary

12.4 Indemnity

The President, Flag Officers, and all Executive Committee members shall be indemnified by the Membership of the Club against any loss to the Club, of funds or property, due to the actions of or by the Committee, provided that it can be shown the Committee was acting in good faith on behalf of, and for the benefit of the Club and its members.

12.5 Winding Up

In the event it should be necessary to conclude the affairs of the Club, the person or persons appointed by the members to action the proceedings shall liquidate all remaining assets of the Club, and with the proceeds discharge all debts relating to the Club. Should there be any debts outstanding, the membership as a whole shall be responsible for the discharge of those debts.

Any surplus monies remaining, following the discharge of all debts, shall be donated to a Charity or Foundation approved by the Members.

12.6 Safety / Insurance

Members acknowledge that when participating in activities organised through the club or other members that it is up to them personally to assess whether any event or activity on the water is too difficult for them, and whether or not their personal safety, or that of their crew, could be endangered. Members acknowledge that the safety of their yacht and her entire management, including insurance, is their responsibility, and that they are satisfied that the yacht and crew are adequate to face the conditions that may arise during the course of the activity offshore and onshore.

13 ANNUAL GENERAL MEETING

The Annual General Meeting of the Club shall be held in January or February of each year to transact the following business:-

a) to receive and, if approved, adopt a statement of the Club's accounts to the end of the preceding financial year.

b) to consider and, if approved, sanction any alterations to the Constitution and Rules. Alterations proposed by the Executive Committee shall be circulated to all Members together with the notice convening the Annual or Special General Meeting.

c) to appoint Officers and other members of the Committee.

Not less than five weeks notice of an Annual General Meeting shall be given in writing to each member, together with a list of vacant offices to be filled. All nominations, duly seconded, and with the candidates consent, together with any other proposals or item(s) for the Agenda, shall be in the hands of the Hon. Secretary two weeks before the Annual General Meeting. In the event of insufficient nominations being received prior to the Annual General Meeting in accordance with this Rule, the Chairman shall have discretion to accept additional nominations at the Meeting.

Additional Agenda items, with the exception of proposed changes to the Constitution and Rules, may be accepted during the Annual General Meeting at the sole discretion of the Chairman.

14 SPECIAL GENERAL MEETING

A Special General Meeting may be convened at any time by the Committee giving fourteen days written notice to each member and it should be convened within 28 days from the receipt of a requisition in writing signed by not less than fifteen members of the Club. The object of the meeting shall be stated in the requisition convening the meeting and the discussion at the meeting shall be confined to that business only.

15 CHAIR AT MEETINGS

At Annual or Special General Meetings, the President shall normally preside as Chairman.

In the absence of the President, the most senior Officer present shall be Chairman (Commodore, Vice Commodore, or Rear Commodore). In the absence of any of these Officers, the meeting shall elect a Chairman.

At Committee meetings the Commodore shall normally preside as Chairman. In the absence of the Commodore, the most senior Officer present shall be Chairman (President, Vice Commodore, or Rear Commodore). In the absence of any of these Officers, the meeting shall elect a Chairman.

The Chairman at all meetings, in the event of an equality of votes shall have a casting (additional) vote.

16 QUORUM

At Committee meetings (except for the purpose of Rule 5.7) 5 members present shall form a quorum. At Annual General Meetings 15 members shall form a quorum.

17 CLUB BURGEE

The Club Burgee shall be a dark blue tri-angular flag, incorporating a Trumpet in gold.

No member, letting his/her yacht (except to another member of the Club) shall permit to be used by the lessee, any Club Burgee or flag, or any other Club regalia.

25.1.94

(Amended at AGM 15.01.2002)

(Amended at SGM 11.04.2006 - clause 12.6 added)